



# St. George CCSD No. 258

— Every Child Every Day —

5200 East Center Street  
Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS  
Dr. Jay P. Smith

BOARD OF EDUCATION  
LaDawn Armstrong, President  
Thomas Yuska, Vice President  
Kathleen Fouts, Secretary  
Darrell Pendleton, Member  
David Munsterman, Member  
James Elliott, Member  
Doug Balk, Member

## MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING JUNE 15, 2023 ST. GEORGE SCHOOL - DISTRICT OFFICE BOARD ROOM

Meeting was Called to Order at 6:30 p.m. by the President, LaDawn Armstrong.

Present at **Roll Call**: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Absent: None.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Dr. Jay P. Smith, Superintendent; John Grill, Comptroller; Rhonda Stegall, Board Recording Secretary; and Jamie Howard-Breeden, Fifth Grade Teacher / Union Co-President.

### Additional Agenda Items

Mrs. Armstrong mentioned that Mr. Doug Balk was appointed to fill the vacancy at the special board meeting held on Monday, June 12th. Mr. Balk was not able to attend the June 15<sup>th</sup> meeting due to a prior engagement, so he will read his oath of office and be seated at the August regular board meeting.

Board Committees were updated to include Mr. Balk.

### Introduction of Guests and Comments

Mr. Yuska made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting on May 18, 2023
- Financial Reports
- Monthly Expenditures
- Workers Compensation and Liability Insurance
- Resignations:
  - Kristen Rottmann as Third Grade Teacher, Effective June 30, 2023
  - Morgan Nelson as Student Council Co-Sponsor, Effective May 31, 2023
- Policy 8:30 – Visitors to and Conduct on School Property (Second Reading)
- Policies from Press Plus Issue 111 (Second Reading)
  - 2:110 Qualifications, Term, and Duties of Board Officers

- 4:60 Purchases and Contracts
- 5:30 Hiring Process and Criteria
- 5:90 Abused and Neglected Child Reporting
- 5:150 Personnel Records
- 5:260 Student Teachers
- 6:135 Accelerated Placement Program
- 6:230 Library Media Program
- 8:20 Community Use of School Facilities
- Review and Monitor Policies (includes Five Year Review Policies)
- 4:40 Incurring Debt
- 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 6:210 Instructional Materials
- 8:70 Accommodating Individuals with Disabilities

Mr. Elliott seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

### **Administrative and Board Committee Reports**

Superintendent Report – Dr. Jay P. Smith

- Work Comp / Liability Insurance Update: Dr. Smith thanked Mr. Grill for all of his hard work with the bid process.
- Bus Relocation Update: Dr. Smith mentioned that the relocation of the fuel tank is on hold due to the high costs associated with it so for now it will remain its current location.
- PreK Update: Dr. Smith was successfully able to have ISBE designate SG258 as a preschool dessert area. The Special Education Director, Crystal Johnson, and Dr. Smith are currently working on the Preschool Grant. Dr. Smith is working with Kankakee 111 who currently has the county's Head Start PreK Grant to look into a possible partnership with them to have a branch of their program at SG258. Currently, SG258 operates our own PreK program.

Committee Reports

KASEC: Dr. Smith mentioned that the KASEC Director, Deb Quain, will be retiring at the end of the 2023-2024 School Year.

Other: None.

### **Discussion and Possible Action Items**

There were no motions for this agenda item.

### Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- Student Conduct Review – Six Month (2022-2023 Second Semester)

### Closed Session

Motion was made by Mrs. Fouts to enter Closed Session at 6:54 p.m. for the purposes of discussing:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).*
- *Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).*
- *Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).*

Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

Mrs. Fouts made a motion to return to open session at 7:24 p.m. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

### Closed Session Action Items

A. Approve Closed Session Minutes from June 15, 2023

Mrs. Armstrong made the motion to approve the Closed Session Minutes from June 15, 2023. Mr. Elliott seconded the motion.

Yeas: All.

Nays: None.

Absent: None.

Motion passed.

B. Approve Employment of Certified Staff for FY 2023-2024

There are no motions for this agenda item.

C. Approve Employment of Non-Certified Staff for FY 2023-2024

Mrs. Fouts made the motion to approve the employment of RaeAnn James as Cafeteria Server at the rate of \$15.75 per hour contingent upon a successful background check. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

Mrs. Fouts made the motion to approve the employment of Vincent Rigsby as a full-time Custodian at the rate of \$17.00 per hour contingent upon a successful background check. Mr. Elliott seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

Mrs. Fouts made the motion to approve the employment of Bryan Wells as a School Bus Driver at the standard driver rates as set for the 2023-2024 school year. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

D. Approve Coaching and Extra-Duty Assignments for FY 2023-2024

Mrs. Armstrong made the motion to approve the updated Coaching and Extra Duty Assignments for FY 2023-2024 as presented. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

E. Approve Superintendent Compensation for FY 2023-2024

Mrs. Fouts made the motion to approve the Superintendent's Compensation for FY 2023-2024 as presented. Mr. Elliott seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

F. Approve Contract for Speech Language Pathologist for FY 2023-2024

Mrs. Fouts made the motion to approve the Speech Language Pathologist's Contract for FY 2023-2024. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

G. Approve Contract for School Psychologist for FY 2023-2024

Mrs. Fouts made the motion to approve the School Psychologist's Contract for FY 2023-2024. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

Nays: None.

Absent: None.

Motion passed.

H. Approve Contract for School Nurse for FY 2023-2024

Mrs. Armstrong made the motion to approve the School Nurse's Contract for FY 2023-2024. Mr. Elliott seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Elliott, and Munsterman.

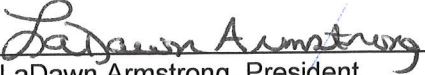
Nays: None.

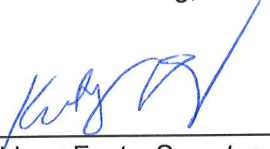
Absent: None.

Motion passed.

Mrs. Fouts made the motion to adjourn at 7:29 p.m. Mr. Munsterman seconded the motion.

Yeas: All.  
Nays: None.  
Absent: None.  
Motion passed.

  
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LaDawn Armstrong, President

  
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Kathleen Fouts, Secretary